

**ADMINISTRATIVE DEPARTMENT REVIEW  
REPORT OVERVIEW**

**COCC Education Department at Deer Ridge Correctional Institution  
July 2021**

**Section 6a: Measurement Tool and Timeline**

**Goal 1:** DRCI staff will identify struggling students in the ABE/GED program within the first 60 hours.

**Outcome 1:** By identifying struggling students early in their time at DRCI will give the instructors more time to modify their educational plan, find appropriate tutors and work towards classroom and testing accommodations.

**Goal 2:** DRCI Staff will identify short time (6 months) AIC students when they start the program.

**Outcome:** By identifying short time students, instructors will be able to asses the best use of our time with the student. The will be able to evaluate the students needs and strengths. Work out a plan to get the student as close to GED complexion as possible.

**Goal 3:** The Director of Education at DRCI will be proactive in promoting the Education Department at DRCI to the rest of the college.

**Outcome3:** The Director of Education at DRCI will join committees and attend functions on the Bend and satellite campuses to network and inform other parties of our work at DRCI.

**Section 7: Data**

Contracted Performance vs. Actual Performance  
2019-20 and 2020-21

Program Area		Contracted Total Served (2019-21) (Min 6 hrs.)	Actual Total Served (Min 6 hrs) (To Date)	Students Served in Literacy Program	Served Performance Base (Min 40 hrs for ESL & ABE)	Actual Total Compl One or More Levels	Actual % Compl One or More Levels (e/d)	Contract % Compl One or More Levels	Actual Total Compl GED	Actual % Compl GED (i/b)	Contracted % GED
		(a)	(b)	(c)	(d)	(e)	(f)	(h)	(i)	(j)	(k)
<b>CENTRAL OREGON CC</b>											
<b>DRCM</b>											
ESL*	PY19-20		7		4	1	25%		0		
	PY20-21		5		2	0	0%		0		
ABE	PY19-20		163	20	126	66	52%	55%	33		
	PY20-21		103	0	73	40	55%	55%	23		
GED	PY19-20		59		59	46	78%		43	73%	48%
	PY20-21		59		59	43	73%		39	66%	48%
<b>TOTAL</b>	PY19-20		306		249	189	60%		76		
<b>TOTAL</b>	PY20-21		182		167	134	62%		62		
<b>TOTAL Bien</b>			488		416	323	61%		138		

Contracted Performance Summary (9-month)  
Program Year: 2020-21

Date Printe

College/Institution	Total Served (All Levels)		% of Goal	GED		ABE		ESL	
				GED Completion Contracted = 48%		Completed one or more Levels Contracted = 55%		Completed one or more Levels Contracted = n/a	
	Contracted	Actual	%	#	%	#	%	#	%
<b>BLUE MOUNTAIN CC</b>									
EOCI	284	266	93.7%	21	22.8%	18	16.7%	10	25.0%
TRCI	205	229	111.7%	24	36.4%	25	23.6%	2	6.1%
PRCF	71	81	114.1%	17	56.7%	16	45.7%	0	0.0%
<b>CHEMEKETA CC</b>									
OSCI	214	193	90.2%	12	19.0%	13	14.4%	0	0.0%
OSP	178	175	98.3%	30	47.6%	22	41.5%	3	20.0%
SCI	143	124	86.7%	16	29.1%	9	22.5%	2	33.3%
<b>CENTRAL OREGON CC</b>									
DRCI	182	167	91.8%	39	66.1%	40	54.8%	0	0.0%
<b>PORTLAND CC</b>									
CCCF	155	257	165.8%	41	54.7%	45	35.2%	0	0.0%
CRCI	94	150	159.6%	33	41.3%	9	18.8%	0	0.0%
<b>SOUTHWESTERN CC</b>									
SCCI	60	23	38.3%	6	54.5%	3	37.5%	0	0.0%
<b>TREASURE VALLEY CC</b>									
SRCI	399	477	119.5%	69	44.5%	44	18.9%	2	6.5%
WCCF	89	70	78.7%	18	75.0%	10	45.5%	1	7.7%
<b>DEPARTMENT TOTAL</b>	<b>2074</b>	<b>2212</b>	<b>106.7%</b>	<b>326</b>	<b>42.2%</b>	<b>254</b>	<b>26.9%</b>	<b>20</b>	<b>13.6%</b>

# GED Completion Summary

Program Year: 2020-21

FACILITY	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
SRCI	0	0	15	5	11	18	1	1	3	9	5	8	76
DRCM	8	5	2	0	5	1	1	2	1	11	11	15	62
CCCM	11	6	2	0	3	3	3	0	0	7	2	6	43
CRCI	4	6	8	5	1	1	0	0	0	0	7	8	40
OSP	0	1	0	4	8	2	0	0	2	3	5	6	31
PRCF	1	3	6	4	7	2	1	2	1	0	1	0	28
TRCI	0	2	3	4	2	3	0	0	0	3	8	2	27
EOCI	2	2	1	0	2	1	0	0	6	1	6	2	23
WCCF	3	2	7	3	4	2	0	0	0	0	0	1	22
CCCF	3	4	0	0	2	6	0	0	2	1	2	0	20
SCI	0	4	0	0	6	2	0	0	0	1	1	2	16
OSCI	6	6	2	0	0	0	0	0	0	0	0	0	14
SCCI	0	0	2	2	0	0	0	0	1	1	2	1	9
Monthly Total	38	41	48	27	51	41	6	5	16	37	50	51	411

## Section 8: Summary and Analysis

- Have you accomplished your outcomes?

**Goal 1:** Yes. We met our contracted Measurable Skill Gains (MSG) for ABE students. Our contract with the DOC and HECC states that 55% of ABE students will achieve one or more MSG. We met this goal at 55%. COCC at DRCI was the only program to meet this goal. We exceeded our contracted graduation rate for GED students. Our contract with the DOC and HECC states that 48% of GED students will complete the GED program. We exceeded this goal with a 66% GED completion rate.

Students are CASAS tested in Math and Reading every 40 to 70 hours of education. This data helps the instructors identify student's educational needs early in program at DRCI. The instructor uses this data to guide the education plan for each student.

**Goal 2:** We pay close attention to the Adults in Custody Students release date to allow time for testing and completion of the program.

This was a challenging year with all the COVID restrictions and interruptions, but we still met our goals.

**Goal 3:** Due to Covid restrictions I was not able to complete this goal at COCC. I was able to join committees at DRCI such as the Wellness Committee and the Oregon Way Committee which gave me the opportunity to network in the institution with other DOC Managers, Staff and Counselors. This strengthens the relationship with COCC and the DOC at DRCI. I also worked

with Directors, Deans, Administration from other Community Colleges, HECC and the Oregon Community College Association to write the DOC / Community College contract and budget.

- Is there a need for a new direction?

No

- Which measurements indicate an area that you would like to focus on for improvement?

We will focus on MSG with the ABE students to exceed our goal next year.

- What support do you need from the college to carry out your planned improvements? Identify your biggest area(s) of need to help accomplish outcomes. Review question #2, including staffing, budget, services, and location.

The college could continue to support our efforts to plan for the next contract negotiation with the DOC. We also have the opportunity to expand our program by adding college classes at DRCI when the Pell Grant becomes available to AICs in 2023.