



## CAMPUS SERVICES DEPARTMENT and PROGRAM REVIEW: DEPARTMENT PLAN

COCC's Department and Program Review *Plan* is a tool to guide departmental work for three to five years. It includes the department mission statement and its connection to the strategic plan, goals or outcomes and related activities and how you plan to measure progress towards your goals or outcomes.

### Part 1: Department Mission Statement

Campus Services is dedicated to fostering a culture of trust, respect, accountability, and environmental sustainability for students, staff, faculty, and our local communities.

### Part 2: Strategic Plan Connection

- College Sustainability

### Part 3 and 4: Goals and Activities

- Sustainable and Environmental Stewardship
  - Decrease Greenhouse Gas Emissions through the President's Climate Action Plan
  - Verify GHG reduction annually through utility usage data reports
- Optimize Space Utilization and Flexibility: Targets TBD based utilization studies
  - Complete a space utilization study through the Facilities Master Plan
  - Develop space utilization models to inform building usage plans
  - Work with Academic Affairs to consolidate class locations
  - Use utilization information to inform bond request to the voters in 2030
- Improving facilities accessibility: Targets TBD based on accessibility/barrier removal plan
  - Remove ADA barriers identified by Oregon Dept of Education Civil Rights Inspection in 24 months.
  - Using information gathered in Oregon State Dept of Education Civil Rights inspection, create a plan to remove accessibility barriers
  - Develop a plan schedule to complete barrier removal in 24 months
  - Report completion to ODE

### Part 5: Measurement Tool and Timeline

- Sustainable and Environmental Stewardship
  - Obtain a GHG reduction of 15%-30% by 2030. This will be measured by an annual review of utility usage data.

- Optimize Space Utilization and Flexibility: Targets TBD based utilization studies
- Improving facilities accessibility: Targets TBD based on accessibility/barrier removal plan