



HSRT-AD Accommodated Test Request

Directions:

1. Reserve a spot in your preferred test session* with the COCC Cashiers on the Bend campus (Boyle Education Center), or by calling (541)383-7229.
2. Meet with the COCC Student Accessibility Services (SAS) staff to determine your accommodation eligibility for the HSRT-AD test. Plan to do this well in advance of your preferred test session.
3. Submit this HSRT-AD Accommodated Test Request form with the HSRT-AD Letter of Accommodation to placement@cocc.edu before the test reservation deadline. The form and letter must be submitted at the same time, via scan/email only – they will not be accepted separately.
4. Submit a request form and accommodation letter for each test session that you plan to schedule. For example, if you are taking the test twice this season, and want to use accommodations for both tests, please submit two separate forms and letters for each test session

*Your scheduled test date is subject to change depending on your accommodations.

Name _____ COCC ID Number _____

Phone number _____ COCC Email address _____

I am scheduled in the HSRT-AD test session (date and time) _____

This HSRT-AD Accommodated Test Request form and a HSRT-AD Letter of Accommodation is due to placement@cocc.edu by the reservation deadline (date and time)

My SAS HSRT-AD letter of Accommodation for testing form is attached.

You will be contacted to confirm your test session and how the accommodations will be implemented. In the event that COCC is not able to arrange the requested accommodation on the scheduled test date, your test date it subject to change depending on your accommodations. **Please note: HSRT-AD dates/times will not be scheduled during scheduled breaks and/or holidays; and all HSRT-AD sessions must be scheduled by the reservation deadline listed for the final HSRT-AD session of the season.**

Placement-CAP Services Use Only	
Received by: _____	Date: _____
<input type="checkbox"/> Verified test reservation <input type="checkbox"/> Saved to N Drive <input type="checkbox"/> Notified Testing Coordinator	