

**Academic Affairs Meeting Minutes**

**Date: April 13, 2026 Monday 3:30-4:30p**

**Location: MET 208**

<p><b><u>Voting Members:</u></b>  <i>Chair</i>  <i>VPAA</i>  <i>Faculty Senate Rep</i>  <i>Faculty Rep at Large</i>  <i>Faculty Transfer</i>  <i>Faculty Transfer</i>  <i>Faculty CTE</i>  <i>Classified Rep</i></p>	<p><b><u>Present:</u></b>            Breah Bollom            Annemarie Hamlin            Tes Schaeffer            Josh Evans            Brian Kerr (Sub)            Rebecca Franklin (Sub)            Venus Nguyen            Jen Chance</p>	<p><b><u>Absent (voting members):</u></b>               Christopher Hazlett            Fleur Prade</p>
<p><b><u>Non-voting members:</u></b>  <i>Dean of Enrollment</i>  <i>Management &amp; Registrar</i>  <i>Assessment &amp; Curriculum</i>  <i>Administrator</i>  <i>Faculty Forum Exec</i>  <i>CTE Council Rep</i>  <i>Chair-Moot Rep</i>  <i>Committee Specialist</i></p>	<p><b><u>Present:</u></b>            Tyler Hayes             Gabrielle Orsi             Sara Henson            Venus Nguyen            Josh Evans            Jennifer Beltis</p>	<p><b><u>Absent (non-voting members):</u></b>          <b><u>Guests:</u></b>            Angie Anderson-May            Michael LaLonde</p>

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

**Unfinished Business:** n/a

**Old Business:** Review Academic Affairs Committee Minutes from 3-30-26.

**Tes Schaeffer moved to approve; Venus Nguyen seconded – Motion Approved with edits**

**New Business:**

A. Information Items: n/a

B. Action Items:

- **First Reading:** Policy Review of Updated Approval Process for Fees A-30-2 - Angie Andersen-May

- Clarifying the new process and some outdated language from 10 years ago.

**Annemarie Hamlin moved to approve 1<sup>st</sup> reading on proposal; Jen Chance seconded – Motion Approved**

- Breah Bollom: Select chair for 2026-2027 AY
  - Tess Schaeffer, Christopher Hazlett, Venus Nguyen, Jen Chance are eligible to be chair for AY 26-27. No nominations today; Breah will look into who can be nominated with a preference for a tenured faculty member.

C. Other Items: Review the revision in GPM G-6-3- for voting student member  
Jen Chance moved to approve 2<sup>nd</sup> reading and on to College Affairs; Josh Evans seconded –  
**Motion Approved**

D. Future Items: New program proposals most likely ready early May – committee decided  
to break up the several proposals to lighten meeting loads.

Annemarie Hamlin moved to adjourn; Josh Evans seconded – **Motion Approved**

The meeting adjourned at 4:02p.

**Next Meeting: 4-27-2026 at 3:30 – 4:30p, MET 208**