

**Academic Affairs Meeting Minutes**

**Date: 03-30-2026, Monday 3:30-4:30p**

**Location: MET 208**

<p><b><u>Voting Members:</u></b>  <i>Chair</i>  <i>VPAA</i>  <i>Faculty Senate Rep</i>  <i>Faculty Rep at Large</i>  <i>Faculty Transfer</i>  <i>Faculty Transfer</i>  <i>Faculty CTE</i>  <i>Classified Rep</i></p>	<p><b><u>Present:</u></b>            Breah Bollom            Annemarie Hamlin            Tes Schaeffer            Josh Evans            Brian Kerr (Sub)            Rebecca Franklin (Sub)            Venus Nguyen            Jen Chance</p>	<p><b><u>Absent (voting members):</u></b>   <i>Christopher Hazlett</i>  <i>Fleur Prade</i></p>
<p><b><u>Non-voting members:</u></b>  <i>Dean of Enrollment</i>  <i>Management &amp; Registrar</i>  <i>Assessment &amp; Curriculum</i>  <i>Administrator</i>  <i>Faculty Forum Exec</i>  <i>CTE Council Rep</i>  <i>Chair-Moot Rep</i>  <i>Committee Specialist</i></p>	<p><b><u>Present:</u></b>             Gabrielle Orsi             Sara Henson            Venus Nguyen            Josh Evans            Jennifer Beltis</p>	<p><b><u>Absent (non-voting members):</u></b>            Tyler Hayes</p> <p><b><u>Guests:</u></b></p>

Meeting began @ 3:30p

(Note: **Approvals and Action items written in red.**)

**Unfinished Business:** n/a

**Old Business:** Review Academic Affairs Committee Minutes from 3/16/2026

**Tes Schaeffer moved to approve; Annemarie Hamlin seconded – Motion Approved with edits**

**New Business:**

- A. Information Items: n/a
- B. Action Items: n/a
- C. Other Items: Breah Bollom
  - Addressed adding a student voting member to next year’s committee; which was requested by College Affairs to ensure student representation during course fee discussions. All participants agreed that student representation would provide valuable perspectives, though they noted potential challenges about student attendance and engagement, particularly during discussions about course fees. The discussion concluded with going to College Affairs with a GPM change for AA to add a voting student member.
  - Introduced the upcoming chair opening and reviewed current committee member terms noting that only a few current members would be continuing and



eligible for the chair position. A decision will be made within the next two meetings.

D. Future Items:

- College Affairs; Proposed Course Fee Policy Review (1<sup>st</sup> and 2<sup>nd</sup> Reading)
- Review New Program Proposals from Curriculum

Annemarie Hamlin moved to adjourn; Josh Evans seconded – **Motion Approved**

The meeting adjourned at 3:54p.

**Next Meeting: April 13th at 3:30 – 4:30p, MET 208**