

Academic Affairs Meeting Minutes

Date: 03/02/2025, Monday 3:30p-4:30

Location: MET 208

<p><u>Voting Members:</u> <i>Chair</i> <i>VPAA</i> <i>Faculty Senate Rep</i> <i>Faculty Rep at Large</i> <i>Faculty Transfer</i> <i>Faculty Transfer</i> <i>Faculty CTE</i> <i>Classified Rep</i></p>	<p><u>Present</u> Breah Bollom Annemarie Hamlin Tes Schaeffer Josh Evans Christopher Hazlett Rebecca Franklin Sub Venus Nguyen Jen Chance</p>	<p><u>Absent (voting members):</u> Fleur Prade <i>Out for Winter Term</i></p>
<p><u>Non-voting members:</u> <i>Dean of Enrollment</i> <i>Management & Registrar</i> <i>Assessment & Curriculum</i> <i>Administrator</i> <i>Faculty Forum Exec</i> <i>CTE Council Rep</i> <i>Chair-Moot Rep</i> <i>Committee Specialist</i></p>	<p><u>Present</u> Gabrielle Orsi Sara Henson Venus Nguyen Josh Evans Jennifer Beltis</p>	<p><u>Absent (non-voting members):</u> Tyler Hayes</p> <p><u>Guests:</u> Evan Palmer (ASCOCC Rep) Krista Leaders Tony Russell Roxy Supplee</p>

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business:

- A. Review Academic Affairs Committee Minutes from 2/16/2026

Tes Schaeffer moved to approve; Christopher Hazlett seconded – Motion Approved

Old Business: n/a

New Business

- A. Information Items:

- Roxie Supplee - Feedback on a 1-word change to a Criminal Justice Course
 CJ department is proposing a small but necessary change to the course title, from *Crime, Justice, and Diversity* to *Crime, Justice, and Race*. This proposal is based on recent student feedback and a close review of our course description and learning outcomes, all of which clearly center on race and ethnicity within the criminal justice system. While “diversity” suggests a broader examination of topics such as gender, ability, or sexuality, those areas are not substantively addressed in the current curriculum including course outcomes, outline and description. As a result, the title can unintentionally create expectations that do not align with the course content. Renaming the course would improve clarity,



ensure better alignment between title and substance, and more accurately communicate the course's academic focus.

- Venus Nguyen - Update on Curriculum Committee
 - Curriculum received 300+ proposals for AAC to look over in April.
 - Possible adjustments for proposals in the future.
 - The last meeting for CC is April 21st.

B. **Action Items:**

- **Second Reading of Course Fee Pilot Review of Art, Culinary, Nursing, Manufacturing, and Science Labs**
 - Discussion around proposed changes to course fees, focusing particularly on science fees. The committee expressed confusion about the fees raising for face-to-face courses while remaining free for online courses and the discrepancy between the \$35 fee and actual costs, with Tony Russell answering several questions. The group also discussed the need for further consideration of the fees' impact on students and the potential for future adjustments. Tony Russell mentioned having talks to pursue a pilot program for home dissection kits for online students.

Annemarie Hamlin moved to approve; Breah Bollom seconded – **Motion Approved** with Christopher Hazlett abstaining and Josh Evans noting he approves but doesn't like more fees for students.

C. Other Items: n/a

D. Future Items:

- 3-16-26 Informal review of process changes for Course Fees- Angie Anderson-May

Josh Evans moved to adjourn; Christopher Hazlett seconded - **Motion Approved**

The meeting adjourned at 4:33p.

Next Meeting: March 16th 2026 at 3:30 – 4:30, MET 208