

DRAFT

Academic Affairs Committee Year End Summary 2024-25

Chair: Monte Cheney – Transfer Faculty Rep

Voting Members:

Stephanie O’Bryan – Faculty-at-Large Rep

Paula Simone – CTE Faculty Rep & FFEC Rep

Breah Bollom – CTE Faculty Rep

Scott Dove – Classified Rep

Annemarie Hamlin – VP Instruction

Sarah Henson – Faculty Forum

Non-Voting Members:

Roxie Supplee – CTE Council Rep

Tyler Hayes – Director of Admissions and Registrar

Tony Russell – Director of Curriculum and Assessment

VACANT – Chairmoot Rep

Julie Borshell, then Jennifer Beltis – Committee Specialist

AA made the following decisions this year:

Approved New Programs:

- Addiction Counseling Certificate
- Behavioral Health and Early Learning
- Photography/Videography Certificate
- User Experience and Interface Design Certificate
- Bachelor of Science: Nursing (BSN) program

Task Forces and Work Groups Created:

- Academic Freedom Work Group Charge:
To draft a statement on academic freedom for COCC. The group will research and review statements from within higher education, especially community colleges, and will consult with other units of the campus for feedback as the statement is developed.
- Sustainability and Social Justice Award (Focus Award) Taskforce:
OBJECTIVES
 - Define Award Categories
 - Establish Framework and Management Structure
 - Create Catalog Language
 - Establish Nomination or Application Process
 - Determine whether there is an equitable option for those in programs with little room for additional credits

Other Action Items:

- Academic Master Plan 2023-2027: sustainability integrated into curriculum under College Sustainability section.

- Academic Freedom Policy
- Curriculum Deadlines Change
- Institutional Syllabus Update
- GEN AI Taskforce Proposal

Informational Presentations made at AA this year:

- New Distance Education Committee subfolder added to Academic Affairs public folder
- Guided Pathways Update – Tyler Hayes (2/3/25)
- Review of Curriculum Committee Minutes (approved) for 1/6/25
- Title IV Revision to Institutional Syllabus Proposal withdrawn by Alicia Moore on 1/22/25
- Membership Update: Focus Awards Taskforce
- Educational Pathways Update – Tyler Hayes (3/3/25)
- Service for Students with Disabilities Name Change to “student Accessibility Services”

Needs and Challenges of the Committee:

The committee did not operate as smoothly as it could have this year, arising largely from the late election of the chair and the midyear change of committee specialist. It seems both of us did not receive clear, written explanations of responsibilities at our transitions. Although we managed, there was some confusion about where to post approved minutes and where to announce upcoming committee information in Outlook. I recommend a comprehensive guide be written for each position to clearly outline expectations so as to avoid such oversights in future.