

Academic Affairs Committee Minutes

Date: 1/6/2025 3:30 - 4:00 pm, MET 208 and Zoom

Present (voting members): Annemarie Hamlin (Vice President of Academic Affairs) Monte Cheney Paula Simone Breah Bollom Stephanie O'Bryan Sara Henson	Absent (voting members): Scott Dove (Classified Rep)
Present (non-voting members): Julie Borshell (Specialist) Tyler Hayes (Dean of Enrollment Management & Registrar)	Absent (non-voting members): Tony Russell (Interim Director of Curriculum) Roxie Supplee (CTE Council Rep)
	Guests: Alicia Moore (VP Student Affairs) Tim Peterson

Meeting called to order at 3:30

Note: **Approval and Action items written in red.**

1. Review Academic Affairs Committee Minutes from December 2nd
Annemarie Hamlin motioned to approve with minor corrections, Paula Simone seconded, motion passed unanimously.

Items to Move Forward

Action Items:

1. Title IX Revision to Institutional Syllabus-1st Reading
 - a. The institutional syllabus needs to be changed to explicitly prohibit gender discrimination on the basis of gender stereotypes, characteristics, pregnancy or related conditions, sexual orientation and gender identity.
Paula Simone motioned to approve, Stephanie O'Bryan seconded, motion passed unanimously.
2. GEN AI Task Force Proposal-1st Reading
 - a. Recommend adding language to Institutional Syllabus regarding use of AI in classrooms and in coursework.
 - b. The intention is to have this addition mandated for Spring 25 Syllabi.
Breah Bollom motioned to approve, Stephanie O'Bryan seconded, motion passed unanimously.
3. Academic Freedom Policy Taskforce-2nd Reading
 - a. Slight changes to wording regarding the 4th bullet point under Scope of the Group's work regarding the GPM
 - b. Taskforce member list due by Monday January 13th
Paula Simone motioned to approve, Annemarie Hamlin seconded, motion passed unanimously.

Information Items:

1. Membership Update: Focus Awards Taskforce
 - a. CTE Faculty Member-Breah Bollom
 - b. Transfer Faculty Member-TBD (Monte recruiting)
 - c. Admissions Office Rep-TBD (Annemarie recruiting)
 - d. Curriculum Office/Committee Member-TBD (Monte recruiting)

Meeting adjourned at: 4:15 pm