

**C OCC Board of Directors
President Evaluation Committee
Meeting Agenda
May 29, 2026
12:00 – 1:00 p.m.
Remotely via Zoom**

Attendees: Erica Skatvold (Chair), Jim Porter, Laura Craska Cooper, Kyle Matthews (Recorder)

- 1. Call to Order**
- 2. Review Meeting Minutes from May 4, 2026 – Items 2.1-2**
- 3. Adjourn to Executive Session**
ORS 192.660 section 1, subsection i, Performance Evaluation of CEO
- 4. Adjourn to Open Session**
- 5. Determine Next Steps in the Evaluation Process**
- 6. Next Meeting – To Be Determined**
- 7. Adjourn**

**COCC Board of Directors
President Evaluation Committee
Meeting Minutes
May 4, 2026
3:00 – 4:00 p.m.
Remotely via Zoom**

Attendees: Erica Skatvold (Chair), Jim Porter, Laura Craska Cooper, Kyle Matthews (Recorder)

- 1. Called to order at 3:02 p.m.**
- 2. Review Committee Charge**
 - a. Skatvold shared a draft of the charge from 2021.
 - b. President Greg Pereira will be asked to conduct a self-evaluation. The Board can discuss it either at their regular meeting on June 10, or they can discuss it sooner if they are able to schedule a retreat before June 10. The Committee can then discuss Pereira’s evaluation with him in July.
 - i. Craska Cooper reminded the Committee that the Board normally tries to complete the President’s annual evaluation in June in case there is a change in Board membership in July, but that will likely not be the case this year.
- 3. Review Evaluation Tool – Items 3.1-7**
 - a. Skatvold said that the only revision that Pereira suggested for the tool was to add his goals for the coming year. All Committee members concurred.
 - b. Questions for COCC’s vice presidents and community leaders regarding Pereira’s performance as President will include:
 - i. What do you view as President Pereira’s most significant strengths and challenges?
 - ii. How can COCC generally, and the President specifically, best improve partnerships to better serve our entire community?
 - iii. With the Board not being involved in day-to-day operations, is there anything you would like for us to know?
- 4. Determine Next Steps in the Evaluation Process**
 - a. Interviews
 - i. COCC Expanded Senior Leadership Team
 1. Skatvold will interview Zak Boone, Laura Boehme and Jennifer Chance (classified staff representative).
 2. Jim Porter will interview Alicia Moore and Annemarie Hamlin.
 3. Craska Cooper will interview Michael LaLonde and Amy Harper (faculty representative).
 - ii. Community leaders

1. Craska Cooper will interview Joel Hoff, Superintendent of Crook County School District (K-12 education representative) and Keith Witkowski, City Manager of Redmond (local government representative).
 2. Porter will interview Heather Ficht, Executive Director of East Cascades Works (workforce development representative) and Vicki Russell, COCC Foundation Chair (southern Deschutes County representative).
 3. Craska Cooper noted that the Chancellor of OSU-Cascades has been interviewed in the past, but that will likely not be possible this year while the position remains vacant.
 4. Porter suggested interviewing someone from Madras. Craska Cooper concurred. Porter left Joe Krenowicz a voicemail, asking for a recommendation. He also volunteered to interview whoever that might be. Craska Cooper noted that Pereira would also need to approve for this person to be interviewed.
- iii. Craska Cooper asked if the Board would need to approve the designated interviewees.
 1. Skatvold did not recall this being a requirement in the past.
- 5. Next Meeting – Friday, May 29 at 12:00 p.m. via Zoom**
- a. At their next meeting, the Committee will meet in an executive session to discuss Pereira’s self-evaluation and the feedback that they have received. Board members will also be asked to submit written evaluations of the President’s performance to the Committee before the Committee’s next meeting.
- 6. Adjourned at 3:48 p.m.**